## <u>RULES</u>

- 1. Each student must carry ID card issued by the college at all times .The identity card bears Student's name, roll number and such other details.
- 2. Students are required to wear clean white apron. Apart from various other connotations, it signifies compassion. Students must uphold the sanctity of this by proper usages while they are in Campus and not otherwise.
- 3. Dress code for boys includes trousers, colored shirt, leather shoes, socks, clean white apron with name tag.
- 4. Dress code for girls includes formal wear like salwar kameez, chudidar, formal leather footwear and hair beyond shoulder length to be tied, clean white apron with name tag.
- 5. Regularity and punctuality in attendance for lectures and practical classes is a must.
- 6. Graffiti on desks, benches, and wall is punishable offence.
- 7. Students are strongly discouraged from owing and riding motorcycles.
- 8. Any student breaking or damaging college property shall be imposed a hefty fine.
- 9. Entire ADCH campus is a "No Smoking" zone.
- 10. Use of camera cell phones is absolutely prohibited.
- 11. All visitors including parents and guardians must be entertained only in the visitor's lounge and during visiting hours only.
- 12. Students are not allowed to disturb others by any activity that will generate excessive noise.
- 13. Students are advised not to keep excessive cash, jewelry , or other valuables. They are responsible for the safety of their own belongings.
- 14. Cooking in hostel rooms is prohibited.
- 15. Consumption of alcoholic drinks or other intoxicating items will be dealt with severely as per law and will lead to Expulsion from the college.
- 16. Students are advised to use stairs instead of lifts.
- 17. Admission form is available by paying Rs. 800/- for (General Students) & Rs. 400/- for (SC, ST & OBC students). A Demand Draft (D D) Should be drawn in favour of <u>"Manglawati Sewa Sadan</u>" payable at Jamshedpur or by cash. Staple the Demand Draft, Along with Form II, with complete Details Written as mentioned on the form (given overleaf).